



# Library Commission Minutes

## Wednesday, May 1, 2024 6:00 p.m.

### Harrigan Centennial Hall

Members: Chair – Sandra Fontaine, Jeff Budd, Margie Esquiro, Thomas Martin  
Allison Lawrie, Callie Simmons, Rachel Worthey  
Assembly Liaison: Scott Saline  
City Staff: Jessica Ieremia, SPL Director

#### I. CALL TO ORDER

Chair Sandy Fontaine called the meeting to order at approximately 6:04 p.m.

#### II. ROLL CALL

Present: Sandra Fontaine, Jeff Budd, Margie Esquiro, Tommy Martin, Allison Lawrie, Rachel Worthey  
Absent: Callie Simmons (excused)  
Assembly Liaison Present: Scott Saline  
Staff Present: Jessica Ieremia  
Others: Bruce Gazaway, interested community member

#### III. AGENDA CHANGES - None

#### IV. APPROVAL OF MINUTES

##### A. April 3, 2024

M/S by Martin/Budd to approve the April 3, 2024 minutes.  
Motion passed 6-0 by voice vote.

#### V. REPORTS

**Chair:** Sandy thanked Tommy for his willingness to serve on the Library Commission

**Tommy:** This is his last meeting as he is leaving Sitka to attend medical school. He commented that he learned a lot being a commissioner

**Margie:** Read parts of a letter she was thinking of sending to the Assembly regarding the status of the SPL copy machine

**Assembly Liaison:** Scott Saline continues to advocate for the SPL with IT regarding the copier. He also talked about the Barrett Willoughby's book, *Portals to Romance*, that was auctioned off by the Friends

**Friends of the Library Liaison:** Jeff Budd listed some of the members of the Friends (Jeff, Kari Sagel, Martina Kruzer, Kathy Ingallinera, and Paul Rioux, and 1-2 others)

**SPL Director,** Jess Ieremia

- April use numbers are steady, though checkouts are down
- April WhoFi (wifi) stats were broken down
- FY 25 Budget review process is ongoing

- Library Code Revision proposed completion date from Brian Hansen is the end of June
- Maintenance is working on the glass doors, Children’s Room and Study Room are stuck open
- New Library card with Lisa Teas artwork is available, looking into teeshirts & bags
- SPL is now closed on Sunday but the library is open until 8:00 p.m. on Tuesdays and Thursdays
- Discussion of working with Bill Foster’s family to provide a program in his honor.
- Youth Programs continue

**VI. PERSONS TO BE HEARD** – None

**VII. UNFINISHED BUSINESS**

**B. IT Update** – New computers should be coming over the next few months; front desk circulation computer was set up today. No one but Grant has access as an administrator and this really hinders getting things done, but his team is very talented and works hard

**C. Alaska Library Conference Association** – no update at this time for the event scheduled for March 2026; a Librarian’s Spelling Bee and Book Trivia game was suggested by Jeff as well as a tribal tour and an Allen Marine tour suggested by others

**D. Library Commission Mission Statement** – we discussed holding off on this discussion until after the code is revised by the city attorney and approved by the Assembly

**VIII. NEW BUSINESS** – None

**XI. PERSONS TO BE HEARD** – None

**VIII. ADJOURNMENT**

ITEMS for the next meeting’s agenda: Unfinished Business= IT Update, AKLA Conference, and the City Code 2.16

The next regular meeting would be on Wednesday, September 4, 2024 at 6:00 p.m. in Harrigan Centennial Hall.

Hearing no objection, Chair Fontaine called the meeting adjourned at 6:56 p.m.

Attest:  
Margie Esquiro, LC Secretary